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Alliance Church



Updated October 2016

Alliance Church

FACILITY RENTAL

*Vision: To make the church facilities available
for both church members, adherents and
approved community and agency use
at a reasonable cost level.*



PHONE: 306.763.3771

Facilities Rental

Initial booking and approval shall be done by the office administrator based on accepted policies and procedures, in consultation with the appropriate authorities as needed.

Authorized audio/visual technicians are required for full use of the Sanctuary and for discretionary use of the Gymnasium, Red Room, Youth Room, etc.

1. All rentals must fill out a Rental Application.
2. 100% of rental fee must be paid at the time of booking.
3. All rentals require a damage deposit of \$150.00. (refundable within one week of event if no damages.)

In-house equipment is available for use with the facility rental. Availability is dependent on other program usage.

- Projector / Screen / DVD player
- Tables / Chairs

Equipment is expected to stay in the church.

Individual Room Rates

Library	\$50.00
Sanctuary	\$300.00
Red Room	\$75.00
Red Room with Kitchen *	\$100.00
Red Room, Gymnasium & Kitchen *	\$200.00
Youth Room	\$75.00
KidZone Room	\$50.00
Other rooms	\$50.00

Additional Information *

- **Food that is being prepared on site** must have someone present who has the *Food Safe Certificate*. If you have one you must provide it at the time of contract signing, if not we will provide our facilities coordinator at the cost of \$150.00.

* **Training** is required before use of kitchen equipment is permitted.

* **If additional janitorial services** are required an extra fee will be applied to the above rental rates.

Events

Standard Wedding Ceremony **\$575.00**
(Includes main floor rooms, audio technician & on site facilities coordinator.)
* Does not include pastor honorarium

Wedding Ceremony and Reception **\$1,000.00**
(Includes main floor rooms, red room, kitchen & gym; audio/visual technicians & on site facilities coordinator.)

Rehearsal Dinner **\$350.00**
(Includes red room, kitchen & on site facilities coordinator.)
* Does not include audio or visual technicians or catering.

Special Event (Milestone Adult B'day / Anniv. etc.) **\$350.00**
(Includes red room, kitchen & on site facilities coordinator.)
* Does not include audio or visual technicians or catering

Funeral (under 200) **\$400.00**
(includes use of main floor, lower level rooms, audio/video technicians and on site facilities coordinator.)
* Does not include pastor's honorarium

Additional Fees *

* Pastor Honorarium	\$150.00
* Musician Honorarium	\$75.00
* Audio Technician	\$75.00
* Video Technician	\$75.00